U.T. Administration of Dadra and Nagar Haveli and Daman & Diu
Diu Municipal Council, Diu
Fort Road, Diu-362520
Email: dmc-diu-dd@nic.in **Phone:** (02875) 252126 **Mo:** +91 9099910215

No. 29/19/2026/TAX/PayPark/ 968 Dated: -13 /11/2026

E- AUCTION NOTICE

The Diu Municipal Council, Diu invites online bids from the interested bidders for outsourcing the work of collection of charges in respect of Pay and Park for Eleven (11) months at below mentioned location under Jurisdiction of Diu Municipal Council:

Sr. No.	Description of Site	Minimum Bid Amount	Approx. area	EMD	Auction Fee (Non-refundable)
1.	Open Space near Gangeshwar Temple, Fudam, Diu.	Rs. 1,53,000.00 per month	1500.00 sq. mt.	Rs. 50,000/-	Rs. 25,000/-
E-Auction Publish Date				13/11/2026	
Last date for uploading of Bid Online				20/11/2026, 06.00 PM	
Last date for Submission of Physical Documents				23/11/2026, 06.00 PM	
Online Opening of Technical Bid				24/11/2026, 11.00 AM	
Online Opening of Financial Bid				25/11/2026, 11.00 PM	
Online Auction start date				27/11/2026, 11.00 AM	
Online Auction end date				27/11/2026, 01.00 PM	

Submission of Auction fees, EMD amount and other documents as mentioned in terms and condition of auction notice in hard copy shall be made to above mentioned address by RPAD/Speed post/hand to hand, however, Auction Inviting Authority shall not be responsible for any postal delay. The said documents can also be deposited at the office of the undersigned on or before 23/11/2026, 06.00 PM at the office of Diu Municipal Council, Fort Road, Diu – 362520. For the more details of the E-Auction kindly visit the site www.diu.gov.in & www.diusmartcity.com. For online submission of bid visit www.ddtenders.gov.in.

(D. R. DAMANIA)
Chief Officer,
Diu Municipal Council, Diu

To,

All the Interested bidders.

Copy for kind information to:-

1. The Collector, Collectorate, Diu.
2. The President, Diu Municipal Council, Diu.
3. The DIO, NIC, Diu…..to upload the above notice on Diu Website.
4. Notice Board of Office.
5. Guard File.

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Interested bidders who are willing to comply with the terms and conditions annexed with notice, may submit their bids online at www.ddtenders.gov.in.

The online bids will be accepted only if the all terms and condition are found satisfactory (i.e. if the bidders have deposited Auction Fee, EMD amount and other required documents) otherwise, the bids will be straight away rejected.

Details of E- Auction notice and terms & conditions are also available and can be downloaded from the website www.diu.gov.in & www.diusmartcity.com. The Bids will only be accepted through online mode on www.ddtenders.gov.in.

Data Sheet

Item	Description
Name of Department	Diu Municipal Council, Diu.
E-Auction Inviting Authority	The Chief Officer, Diu Municipal Council, Diu.
E-Auction Name	The work of collection of parking charges in respect of Pay Parking
Method of Selection	Online Bidding
Availability of E-Auction Documents	www.diu.gov.in & www.diusmartcity.com
Submission of Online Bid	www.ddtenders.gov.in
Period of Contract	Eleven (11) Months from date of Work order
E-Auction Publish Date	13/11/2026
Last date for uploading of Bid Online	20/11/2026, 06.00 PM
Last date for Submission of Physical Documents	23/11/2026, 06.00 PM
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TERMS AND CONDITIONS OF THE E-AUCTION:

1. The contract for providing the work of collection of parking charges in respect of Pay Parking will be given to the highest bidder who fulfils all the terms and conditions given in the E-auction notice.
2. The rates offered shall be inclusive of all taxes as applicable from time to time and other applicable charges. The rates and the contract shall be valid for the period of Eleven (11) months from the date of issue of work order which may be extended for the further period at the sole discretion of Diu Municipal Council, Diu.
3. All Taxes/Duties/Royalties Charges, etc. payable in respect of the contract shall be paid by the highest bidder.
4. The charges to be collected by the Contractor for 24 hours shall be as under:

Sr. No.	Types/ Kinds of Vehicles	Daman & Diu Reg. Vehicle	Other State Vehicle
1	Bike/Two-wheeler	Nil	Rs. 10/-
2	Car (Four-Wheeler)	Nil	Rs. 50/-
3	Tempo and Medium Vehicles (Light Private/Commercial Passengers/ Goods Vehicles)	Nil	Rs. 80/-
4	Bus/Truck (Heavy Commercial Passengers/Goods Vehicle)	Nil	Rs. 100/-

5. No charges to be collected for vehicles (Bike/Two Wheeler and Car (Four Wheeler)) registered in Dadra & Nagar Haveli and Daman & Diu.
6. **It shall be the sole responsibility of the successful bidder/contractor to ensure that vehicles are parked only within the designated parking spaces earmarked by Diu Municipal Council, Diu. No vehicle shall be allowed to be parked outside the designated parking area and the contractor shall strictly ensure that no adjoining/open areas other than the designated parking space are utilized for parking purposes.**
7. **The successful bidder shall be solely responsible for ensuring that vehicles are parked only within the designated parking premises. He/she shall ensure that no vehicle shall be permitted to be parked on the main road.**
8. If the contractor collects parking charges more than the amount as decided in the table above, he/she will be liable to pay the penalty and the amount shall be decided by this Council and his contract shall also be liable to be cancelled.
9. Any person holding Indian Nationality who is not the defaulter in payment of any tax/installment amount owed to this Municipal Council shall be eligible for bidding. Any defaulters participating in the auction shall be disqualified after giving 2 days after auction for submitting their due to the Diu Municipal Council.

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10. **It is mandatory that all staff deputed by Contractor at the parking site be residents of Diu District. The details of the staff employed, along with proof of residence (such as a valid government-issued identification or other official documents), may be required for verification.**
11. The bidder shall have to submit an amount of **Rs. 25,000/- (Twenty Five Thousand only)** as Auction Fee in form of **Demand Draft** of any Nationalized or Schedule Bank and **Rs. 50,000/- (Fifty Thousand Only)** as **Earnest Money Deposit** from any of the Nationalized or Schedule Bank or Commercial Banks in **Fixed Deposit Receipt (FDR)**. The Demand Draft and FDR towards Auction Fee and Earnest Money Deposit (EMD) shall be in favor of **The Chief Officer, Diu Municipal Council, Diu**. The Auction fee or EMD should not be forwarded by Cash. Bids received without Auction Fee and Earnest Money Deposit shall be summarily rejected.
12. The bidders shall have to submit an envelope containing Auction Fee (Demand Draft), EMD amount (FDR) and required document in prescribed format in physical form at the Diu Municipal Council, Diu. The envelope should be super scribing as "Documents in respect of E-Auction for Pay Parking in DMC area".
13. The bidder should submit copies of mandatory documents: - **(Annexure 'A).**
14. The highest bidder has to deposit 10% of the offered amount as a Security Deposit within seven days from the date of auction. If the first highest bidder fails to deposit Security Amount and fails to accept the agreement then the second highest bidder will have to hold an agreement and deposit the amount of Security Deposit. Otherwise, the EMD amount will be forfeited.
15. Necessary parking arrangements shall be made by the successful bidder.
16. The highest bidder shall be sole responsible for any kind of accident/damage caused to the vehicles or damage caused to the Govt. Property during the contract period.
17. The successful bidder shall keep the area including the surrounding clean and tidy to the satisfaction of the Diu Municipal Council and shall not store or allow to accumulate any refuge except those which are absolute necessary of the purpose of running of Pay Parking of Vehicles. All refuge from the Parking area shall be frequently removed and dispose off. No refuge shall be thrown into the sea water or shore creek. The successful bidder has to keep sufficient number of Dust bins in parking area as per direction of the Chief Officer, Diu Municipal Council, Diu. The successful bidder has to erect a board showing the parking fees as detailed above. If the contractor fails to keep the parking area clean to the satisfaction of this Council than he/she shall be liable to pay the penalty amounting to Rs. 10,000/-.
18. The contractor will have to keep a printed receipt book to collect the parking charges and that receipt must be given to each taxpayer as well as that book

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will be stamped by Diu Municipal Council. If the contractor fails to issue printed receipt to any tax payer, he/she shall be liable to pay the penalty and the amount shall be decided by this Council.

19. A summary of data has to be maintained in which name of the details of tax payer needs to be entered and the tax collected is to be shared with Diu Municipal Council every month. The format of data will be approved by the Council and the contractor has to collect the data in the approved format.
20. Every bid call shall be in multiple of one thousand rupees.
21. If the contractor fails to comply with any of the terms and conditions or fails to execute the work, the parking contract will be terminated and re-auction will be done and his/her Security Deposit amount shall be forfeited.
22. The Diu Municipal Council, Diu reserves the right to add or alter any or all clauses of the Terms and Conditions, if found necessary.
23. The rights to accept or reject any or all bids without assigning any reason are reserved with the undersigned and his decision(s) on all matters relating to acceptance or rejection of the bids as a whole or in part shall be final and binding to all.
24. Any dispute shall be subject to DNH & DD jurisdiction only.
25. The Diu Municipal Council, Diu shall not hold any responsibility for any kind of accident/injuries.
26. All expenses relating to salary and allowances of the staff employed at parking site shall be borne by the bidder.
27. The bid accepting authority may terminate the contract for any reasons or in public interest after giving 15 days of notice to the agency.

Encls:
Annexure-A: Mandatory Details.
Annexure-B: Online Price Bid Undertaking.
Annexure-C: Experience details (if, any).

(D. R. DAMANIA)
Chief Officer,
Diu Municipal Council, Diu.

Annexure 'A'

Mandatory details
(Documents to be attached to substantiate every information)

Sr. No	Mandatory documents for Technical Bid	Whether the documents are submitted mention as "Yes or No"
1	Name, Address and Telephone no. of the Bidder	
2	Earnest Money Deposit (EMD) in FDR form.	
3	Auction fee in Demand Draft.	
4	Copy of Aadhaar Card	
5	Copy of Pan Card	
6	Copy of Terms & Condition and Schedule of Specification Duly Signed and Stamped by the bidder.	
7	Undertaking of Price Bid Annexure B	
8	Experience details as per Annexure C (if, any)	

Signature
Name of Authorized Signatory with seal

Annexure 'B'

PRICE BID UNDERTAKING

From: (Full name and address of the Bidder) _____
_____

To,

Dear Sir/Madam,

1. I/We _____(name)_____submit the Price Bid online for_____ (Auction name/no.) _____ and related activities envisaged in the auction document.

2. I/We have thoroughly examined and understood all the terms and conditions as contained in the auction notice, and agree to abide by them.

3 I/We offer to work at the rates as indicated in the price bid online.

4 I/We undertake that I /We have carefully studied all terms and conditions of the auction and shall abide by them. Further, it is certified that I/We have never been black listed by any Govt./PSU Department or defaulter of any Govt. contracts.

Signature
Name of Authorized Signatory with seal

Annexure-C

Experience Details (if any)
(Copy of completion certificates/order/contract letter to be attached, if any)

Sr. No	Name of Contract	Name of Govt Department / Private organization	Year of Contract	Location of the work
1				
2				
3				

Signature
Name of Authorized Signatory with seal